

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
MAY 1, 2012

The meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00 P. M. Those in attendance were Lorreta Wilhide (Chairperson), Brian Klinger (Vice-Chairperson), Robert Hahn (Supervisor), Timothy Bupp (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic, (Secretary).

Pledge of Allegiance:

RECOGNITION OF PUBLIC REQUESTS:

- Dean Keeports, Millcreek Road asked why the burn ban was enacted. The board explained that dry conditions and numerous recent fires caused concern and the fire chief requested the ban. The ban is in effect for thirty days and will be lifted May 11th. Mr. Hahn does not agree with the thirty day time frame.

-James Duncan, 980 Jug Road asked if he can burn with his permit. The board informed him that the ban is in effect for all burning with the exception of ceremonial and cooking fires.

APPROVAL OF AGENDA: Motion by Mr. Hahn, second by Mr. Klinger, unanimously carried, to approve the agenda as prepared. Vote: 3 to 0

APPROVAL OF PREVIOUS MINUTES: Mr. Hahn suggested that the typed minutes be spaced further apart. Motion by Mr. Hahn, second by Mr. Klinger, unanimously carried, to approve the April 3, 2012 minutes. Vote: 3 to 0

PLANNING & ZONING: None

REPORTS: The following reports were distributed to the Supervisors: Treasurer's Report for April, Police Report, Sewer Authority Report, Fuel Report and Building Permit Report.

-Mr. Hahn questioned the accounts that have exceeded the budget amounts and recommended that the reserve fund be reduced by the amounts instead of including them in the line item accounts. The following accounts were included: Office Supplies, Copier, Communication and Radio, Sewer Hourly and Miscellaneous Income. The manager will research.

-Mr. Hahn questioned the deposit report showing a deposit in the amount of \$161,000.00. Mr. Hahn feels that deposits should not be made without board approval. The manager informed him that this is a normal practice. No other board comments were presented.

-Mr. Hahn requested a copy of the Recreation Fund Developers Fees Paid. The manager will provide the supervisors with a copy.

-Mr. Hahn asked how the funds are spent in the Highway Aid Fund. The 2012 road projects will be paid using the liquid fuels money in the account.

-Ms Wilhide suggested that a meeting be scheduled at the end of the year to close out accounts payable. The board agreed and a meeting will be scheduled.

-The April bill list is part of the Treasurer's Report and does not need separate approval.

-Motion by Mr. Klinger, second by Mr. Hahn, unanimously carried, to approve the reports.
Vote: 3 to 0

ROAD REPORT: Todd Smith, Roadmaster, informed the board that the improvements on Rooster Lane are almost completed. The tentative schedule for the 2012 road projects includes a start date of May 10th. on Bowers Bridge Road. The engineer requested closure of the following roads from May 7th. thru June 5th:

1- Bowers Bridge Road, from Locust Point Road to Conewago Creek Road.

2- Copenhaffer Road, from Bremer Road to Lewisberry Road.

Emergency vehicles, Local Traffic and School Buses will be accommodated.

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the road closures. Vote 3 to 0

-The flagger and herbicide applicator classes are being scheduled.

RECREATION REPORT: -Nick Blitva presented a sketch plan for the improvements to the Zion View Community Park that include the extension of the existing sidewalk, the addition of a walking path to access Field #2 and Field #3, the installation of several handicap parking spaces and the removal of the driveway around the Community Center. (Sketch attached) Discussion followed regarding the material to be used for the construction of the path and it was decided that bituminous material will be installed. The path will be a maximum of 48" wide and will tie into the sidewalk. A walkway down to the upper parking lot will also be installed.

-Ms. Wilhide requested that a fence or something be included in the project to address her concern about the children running down the hill from the snack bar area. The road master will look at the area. Motion by Mr. Hahn, second by Ms Wilhide, unanimously carried, to authorize the road master to proceed with the Zion View project at a not to exceed cost of \$10,000.00. The project will be funded with Developer Fees from the Recreation Fund. Vote: 3 to 0

-Ms Bostic provided the board with a COSTARS rubber mulch price, including delivery - \$3,675.00 for 10 tons. The board requested the quote for Scott McCoy. (4/3/2012 minutes) Mr. McCoy was notified and is not interested. The manager will contact other municipalities to look at the possibility of joint purchasing mulch.

SOLICITOR'S REPORT: - Attorney Bupp reviewed the written report and commented on the cable franchise agreement negotiations. Mr. Hahn voiced concern about the cost to the township using the Cohen Group as previously agreed upon. The current franchise agreement includes an automatic extension clause and Mr. Hahn is concerned that if a new agreement is not in place by August 1, 2012 the existing agreement could be automatically renewed.

Attorney Bupp informed the board that the Cohen Firm will be including a representative from each of the individual consortium municipalities in the negotiations and does not feel that the costs or time frame will be an issue. Mr. Klinger suggested that Mr. Hahn should be the representative because of his research regarding the matter.

-Attorney Bupp reported that the Stormwater Management Ordinance is tabled to allow further information to be obtained. The York County Planning Commission is planning on creating a "Fast Fact Sheet" that might be helpful in guiding the township in a correct course of action. Attorney Bupp asked if the township engineer has any further information. Terry Myers reminded the board that the ordinance must be adopted prior to the township's submission of the Notice Of Intent and MS4 Permit that is due mid September.

ENGINEER'S REPORT: Terry Myers commented on the following:

- Hickory Ridge Mews HOP agreement is pending.

- Mr. Myers presented a contract change order for Long's Asphalt. The change increases the contract price by \$1,138.00. The change includes the deletion of Cemetery Road, Hill-N-Dale Road and Millcreek Road from the 2012 Road Projects and the addition of Bowers Bridge Road.. Motion by Ms Wilhide, second by Mr. Hahn, unanimously carried, to authorize the change order. Vote: 3 to 0.

- Terry requested time on next months agenda to explain the MS4 year end report requirements.

- Mr. Hahn questioned Terry regarding the work that was done at 510 Jug Road. The property owner is not satisfied with the reconstruction of the property. Mr. Myers will take care of this.

-Todd Smith told Terry Myers that storm water improvements need to be completed before the Graffius Road overlay project is started. Terry will contact Todd when he receives notice from the developer.

UNFINISHED BUSINESS: None

NEW BUSINESS: Chief Tawney has requested that the burn ban enacted on April 11th. be lifted on May 11th. Conditions have improved.

OTHER BUSINESS: Mr. Hahn reported that the township has now been mandated to recycle by the Department of Environmental Protection. The 2010 census density figure has caused the mandate. This may mean that everyone must recycle and possibly require the township to ban some types of open burning. The township is working with DEP regarding the requirements.

-Mr. Klinger presented a letter that the township received from the fire chief asking that Cross Farm Lane be designated as a no parking zone. Trucks are parking along the road and causing a problem for the emergency vehicles. The manager will have a traffic study completed and draft an ordinance for review.

-Ms Wilhide asked the board if they had time to review the job descriptions for the Road Master and Assistant Roadmaster. No comments were presented.

-Ms Wilhide announced that township business hours are changing from April 30th. thru September 30th. The office will be open five days a week from 7am to 5 pm. The road crew will work from Monday thru Thursday from 6am to 4pm. Mr. Hahn stated that he does not have a problem with (4) ten hour days but he does have a problem with the length of time. He also informed the board that he has a problem with the employees using sick time in fractions.

-Mr. Hahn commented on hiring an additional road crew employee. Ms Wilhide does not feel this is necessary at this time.

-Ms Wilhide received email from a township resident and provided the following information:

-The barn removal company hired to remove the barn on the Millcreek/Canal Road property was not given permission to post a "For Sale Sign". When notified, the sign was removed.

-The township is taking brush and tree trimmings to Spring Valley Mulch for disposal. Distance and cost savings were considered in this decision.

ADJOURNMENT: Ms Wilhide adjourned the meeting at 8:24 p.m.

Respectfully submitted,

Lou Anne Bostic